

West Bretton Parish Council
Safeguarding Policy
for Community Activities

1. Purpose

This policy ensures that all council-led activities (including litter picking, installation of Speed Indicator Devices, and other community projects) are carried out safely, respectfully, and inclusively. It provides guidance to protect children, young people, and vulnerable adults who may take part.

2. Scope

This policy applies to:

- Litter picking events (including those involving children and families)
- Councillor installation of Speed Indicator Devices on lighting columns
- Other council-led community activities not specifically listed here

3. Key Principles

- **Safety first:** All activities must be risk assessed and supervised appropriately.
- **Inclusivity:** Everyone is welcome, and discrimination or harassment will not be tolerated.
- **Child protection:** Children must be accompanied by a responsible adult. Councillors and volunteers should never be left alone with a child.
- **Transparency:** Activities should be open, with clear communication to participants and parents/guardians.
- **Accountability:** Councillors and volunteers are responsible for following this policy and reporting concerns.

4. Safeguarding Measures

- **Risk Assessments:** to identify hazards (e.g., traffic, sharp litter, electrical equipment).
- **Supervision:** Adequate adult supervision for children's participation.
- **Protective Equipment:** Gloves, high-visibility vests, and litter pickers provided for litter picking.
- **Safe Installation Practices:** Councillors installing Speed Indicator Devices must follow health and safety guidance and avoid working alone where possible.
- **Emergency Procedures:** First aid kit available; emergency contacts shared with all participants.
- **Reporting Concerns:** Any safeguarding concerns must be reported immediately to the council's safeguarding lead.

5. Roles and Responsibilities

- **Councillors:** Lead by example, ensure activities are safe, and uphold safeguarding standards.
- **Volunteers:** Follow instructions, support safe practices, and report concerns.
- **Parents/Guardians:** Responsible for supervising their children during activities.
- **Council Safeguarding Lead:** Point of contact for concerns, ensures compliance with safeguarding legislation.

6. Review

This policy will be reviewed annually by the Parish Council, or sooner if legislation or best practice guidance changes.