# **WEST BRETTON PARISH COUNCIL**

## Minutes of the Annual Meeting of the Parish Council

## held at 7.00 pm on Monday 9 June 2025

## in West Bretton Village Hall

###### **Present**: In attendance:

###### Cllr R Liley (Chairman) Mrs S Earnshaw, Clerk

###### Cllr D Spaul Members of the Public: None

###### Cllr J Wriglesworth D/Cllr S Harvey (left 7.49 pm)

###### Cllr K Shaw D/Cllr A Nicholls (left 8.00pm)

**2506/01 Welcome**Cllr Liley welcomed everyone to the meeting.

**2506/02 Non-attendance of Councillors**

Apologies for absence had been received from Cllr L Watson, and the reason accepted.

**2506/03 Public Admissions to Meetings Act (1960)**.

There were no items of a confidential nature which required the exclusion of members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

**2506/04 Declarations of Interest**There were no declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on the agenda. Members signed the register.

**2506/05 Ordinary vacancies on the Parish Council**  
Clerk reported there has been no interest to date to fill the two vacancies.

**2506/06 To approve** **the minutes of the Annual meeting of the Parish Council held on 12 May 2025**

It was proposed by Cllr Spaul, seconded by Cllr Liley and **resolved** that the minutes of the meeting held on 12 May 2025 be agreed as an accurate record.

**2506/07 Question Time** – an opportunity for members of the public to raise questions.

No members of public

**2506/08 Police Matters**   
a) The Clerk noted that the Safe Scheme report was still pending. However, PC Firth had submitted a report highlighting that the PACT meeting on 29 May had good attendance. During the meeting, attendees expressed concerns about persistent speeding, increased activity in the village, as well as issues with quads and road traffic collisions (RTCs). PC Firth also mentioned that he had asked about the deployment of the speed enforcement van in Bretton but was still awaiting a response. Additionally, he had shared the details of the meeting's discussions with the District Councillors

b) PC Firth has arranged a meeting for 10am on Friday 4 July Meeting for interested organisations. Cllr Spaul, Cllr Shaw, D/Cllr Nichols and D/Cllr Harvey indicated they would attend.

**2506/09 Yorkshire Sculpture Park**

The Clerk updated the meeting, sharing that YSP had sent a brief report. They are preparing for the upcoming major exhibition featuring William Kentridge, and all councillors are invited to the private view on Friday, 27 June

**2506/10 Bretton Hall**

The Clerk reported no response from The Groucho Club, despite having emailed for an update.

**2506/11 District Councillor reports**

D/Cllr Nichols and D/Cllr Harvey gave their verbal reports, which included the various activities they had been part of during the last few weeks.

Members expressed concerns that the Planning Portal no longer displayed the "comments" submitted for individual planning applications. The District Councillors reported they had already raised their own concerns about the lack of transparency and consultation.

**2506/12 Highways and other matters**

1. Cllr Liley expressed his appreciation for the response he had received from WMDC, which provided clarification on the timeline for implementing the proposed speed limits
2. To consider quotes received for a “Smiley SID” (Speed Activated Sign) and agree action  
   Cllr Liley discussed his research on three quotes and the differences in the provisions offered. He noted that some points still require more detailed clarification and it was agreed further details would be brought to the next meeting, when a decision would be made.  
     
   The Clerk will contact Zurich Municipal to inquire about the cost of adding a Smiley SID, valued at £3,000, to the Parish Council's insurance policy
3. It was agreed that, once a preferred SID was selected for purchase, the District Council should be asked to provide the cost of testing 3 lighting columns at strategic locations in the village to ensure they are structurally suitable for mounting the SID.
4. to raise any other issues for consideration and agree appropriate action - None

**2506/13 Village Institute** – to receive a report from the Management Committee  
Cllr Spaul reported:

* BBQ on Friday 18 July
* Quiz Night on Friday 25 July
* Sunday 29 June: There will be some tidying up/gardening around the Village Hall to run alongside the Parish Council’s litterpicking event
* There are more detailed design drawings available for the Village Hall
* West Bretton Bowling Club have shared their new plans for the pavilion
* Public WiFi is now up and running

**2506/14 West Bretton J&I School** – to receive a report from the Governing Body

Cllr Spaul had nothing to report.

**2506/15 Planning Applications received/approved for the period  
  
a) PLANNING DECISIONS**25/00413/FUL Bullcliff Farm Cottage, Denby Dale Road, Bretton. Conversion of outbuilding and construction of cedar-clad extension to replace the existing pergola to form an annex and garden room to the main dwelling house. Application refused.  
  
24/02105/FUL - Bullcliff Farm, Denby Dale Road, Bretton  
Partial conversion of existing Listed Barn (change of use) to extend living accommodation of existing dwelling, including new and replacement fenestration and the installation of roof lights. Application Approved.  
  
24/02106/LBC - Bullcliff Farm, Denby Dale Road, Bretton  
Partial conversion of existing Listed Barn (change of use) to extend living accommodation of existing dwelling, including new and replacement fenestration and the installation of roof lights. Application Approved.

25/00553/CPL – 16 Maltkiln Drive, Bretton.

Extension to existing dwelling house and replacement outbuilding – Application Approved

1. **VALIDATED PLANNING APPLICATION**

25/00930/AGR – Woodside Farm, Denby Dale Road, Bretton.

Agricultural building for the storage of grain. Application validated 14/5/25

25/00768/FUL – 1 Park Lane, Bretton.

Creation of access, change of use of land to equestrian purposes and the construction of a stable block (private use only). Application validated 14/5/25

25/00874/FUL – Bretton Mill Farm, Huddersfield Road, Haigh.

5no dwellings following demolition of existing haulage buildings and ceasing of haulage yard use. Validated 12/5/25

No comments on any validated planning applications.

**2506/16 Parish Plan**a) To agree up to 3 actions at the next meeting to be implemented during the Municipal Year, with all relevant information to be made available on the website, noticeboards, and the Parish Council's Facebook page once completed.  
  
b) “Bretton in Bloom” – All hanging baskets are now sponsored and plaques will be ordered for new sponsors and replacement plaques.

**2506/17 Finance**To receive the bank statements, budget monitor and bank reconciliation for May and presentation of accounts payable, receive details of any payment made between meetings using delegated authority and note income received.

HMRC Tax period 3 £30.40

Mrs S Earnshaw Clerk’s salary & in lieu of office (June) £138.10

Mrs S Earnshaw Reimburse HP Printer subscription £6.49

Zurich Municipal Annual Insurance 2025/26 £436.68

Unity Trust Bank plc Monthly Service Charge £6.00

Income received for sponsorship of hanging baskets: £1,520

**2506/18 Review of Policies**

The following Policies were reviewed and accepted:  
- Risk Assessments (General and Litterpicking):   
 Remove column on H/M/L. Members interest column 2

- Recording of Meetings Policy:  
 Change Twitter to X  
- Small Grants Policy: no changes  
- Disciplinary Policy: no changes  
- Grievance Policy: no changes

All review dates on policies to be updated.

**2506/19 Clerk’s Report**

1. Clerk reported 3 incidents of fly tipping (bus laybys and down Bretton Lane) – all removed
2. To receive Correspondence and consider appropriate action or responses  
   Wakefield Council Planning lists

Unity Trust Bank Monthly statements

YLCA Fortnightly training bulletins/White Rose updates/training opportunities  
Wakefield Council Town & Parish Council Liaison Meeting minutes

Local RBL offer to donate a memorial bench to be sited where the village has its Remembrance Service

**2506/20 Matters of an urgent nature (for information only)**or **items for inclusion on the agenda of the next meeting (Monday 14 July 2025)**

Next agenda: provision of Christmas decorations for display around the village.

Closed: 8.55pm