

**WEST BRETTON PARISH COUNCIL**  
Minutes of the meeting held at 7.30 pm on  
Monday 10 February 2025  
in West Bretton Village Hall

Present:  
Cllr J Wriglesworth  
Cllr D Spaul  
Cllr K Shaw

In attendance:  
Mrs S Earnshaw, Clerk  
Members of the Public: 2  
D/Cllr A Nicholls

**2502/01 Welcome**

It was proposed by Cllr Spaul, seconded by Cllr Shaw and **resolved** that Cllr Wriglesworth would take the Chair in the absence of the Chairman and Vice Chairman. Cllr Wriglesworth welcomed everyone to the meeting.

**2502/02 Non-attendance of Councillors**

Apologies were received from Cllr Liley and Cllr Watson and the reasons for their absence accepted. Apologies were noted from D/Cllr Harvey.

**2502/03 Public Admissions to Meetings Act (1960).**

There were no items of a confidential nature which required the exclusion of members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

**2502/04 Declarations of Interest**

Cllr Spaul, as Treasurer of the Bretton Memorial Institute Management Committee, declared a non-pecuniary interest in the agenda item to discuss an application for a grant.

**2502/05 Ordinary vacancies on the Parish Council**

There were no updates on the filling of the two vacancies.

**2502/06 To approve as an accurate record the minutes of the Parish Council Meeting held on 13 January 2025**

It was proposed by Cllr Spaul, seconded by Cllr Shaw and resolved that the minutes of the meeting held on 13 January 2025 be signed as an accurate record.

**2502/07 Question Time**

A resident commented that as the Highways Department had rejected the proposal to site a pedestrian crossing, citing there was nowhere safe because of sight lines/junctions, it did not make sense that the District Council expected pedestrians to cross the road safely. This decision should be challenged and a robust case made for reducing the speed limit through the village.

A resident highlighted recent fly-tipping issues on Green Lane and activities in the woods and surrounding area. Those using the woods, a popular dog-walking spot for locals, have found human faeces. There was a discussion regarding moving the fencing and gate closer to the main road's edge. However, it would be essential to determine whether the land is owned by the highway authority or a private landowner.

A resident mentioned concerns about leaves and debris on footways, especially around Park Lane and the War Memorial area. It was suggested to report these issues through the District Council's "My Account" for prompt attention.

**2502/08      Yorkshire Sculpture Park**

No update available.

**2502/09      Bretton Hall**

The Clerk reported that the Chief Executive of The Groucho Club had resigned before Christmas and she was now in contact with Simon Cooke, the interim Managing Director. Awaiting an update.

**2502/10      District Councillor reports**

DCllr Nicholls reported:

On the business that had taken place at the Full Council meeting recently. A number of grants have been awarded to community groups across Rural Ward.

**2502/11      Police Matters**

a) The Safe Scheme report for January was received and the details noted.

b) It was agreed priorities for the Safe Scheme should remain as last month and the Clerk was asked to contact PC Firth to request an update regarding signage previously discussed.

**2502/12      Highways**

a) As Cllr Liley was unable to attend the meeting to provide an update, this would be done at the next meeting. D/Cllr Nichols advised that Jane Botterill, MP for Ossett and Denby Dale, would like to be involved.

b) D/Cllr Nichols clarified the process for an application to the Local Capital Grants Programme for assistance with the purchase of a Smiley SID and agreed to send the necessary application forms to the Clerk.

c) D/Cllr Nichols said he would follow up his earlier email to Paul Maddison, Team Leader, to remind that a response is still awaited to his enquiry about the blocked culvert in the Cobbler Hall area.

d) Other issues: After the Clerk reported to the District Council about the inaccessibility of FP06 from the YSP roundabout on Huddersfield Road and received an unhelpful response, Cllr Spaul offered to walk the footpath and report his findings at a future meeting.

**2502/13      Village Institute**

Cllr Spaul reported:

- There is a Management Committee meeting on Tuesday 11 February
- The Wine Tasting organised for Friday 14 February is sold out
- There is a Beer tasting event on 21 March
- Planning approval for the Village Hall had been received
- The 5-year electrical inspections have taken place

**2502/14      West Bretton J&I School**

Nothing to report.

## **2502/15 Planning Applications received/approved for the period:**

### **a) PLANNING DECISIONS**

24/00024/FUL – Bretton Mill Farm - Detailed application for 4no dwellings following demolition of existing haulage buildings and ceasing of haulage yard use. Application approved.

24/019955/FUL – West Bretton Village Hall – single storey extension to village hall with associated external decking. Application approved.

### **b) VALIDATED PLANNING APPLICATIONS**

25/00106/AGR - Land off Huddersfield Road, Bretton  
Agricultural Building for the storage of grain. Validated 21/1/25

25/00071/FUL - 38 Park Lane, Bretton  
Installation of 3no conservation velux rooflights on North East elevation. Validated 16/1/25

25/00015/TCA - 4 Cobbler Hall, Bretton.  
Cherry Tree T1 – reduce crown from current height of 9m to 6m  
Cherry Tree T2 – reduce crown from current height of 6m to 5m . Validated 24/1/25

There were no comments to submit for any of the planning applications.

## **2502/16 Parish Plan**

This item to be deferred to the next meeting.

## **2502/17 Finance**

a) It was proposed by Cllr Wriglesworth, seconded by Cllr Spaul and **resolved** to accept the bank statements, budget monitor and bank reconciliation for January 2025 and approve the payments schedule for February 2025. Councillors initialled paperwork and payments to be made via bank transfer and authorised by any two of Cllr Spaul, Cllr Liley or Cllr Wriglesworth.

Mrs S Earnshaw	Salary (Jan) inc in lieu of office	£138.10
HMRC	Tax period 10	£30.40
Mrs S Earnshaw	Reimburse HP Instant Ink invoice	£5.49
Hobsons Nurseries Ltd	Summer hanging baskets x 24	£2,304.00
Hobsons Nurseries Ltd	Christmas decorations x 24	£1,382.40

Transfer £4,500 from the Unity Trust Bank Instant Access Account to the Unity Trust Bank Current T1 account to ensure sufficient funds available to cover all invoices.

b) As Cllr Spaul had declared a non-pecuniary interest in the grant application from West Bretton Village Hall, this application would be deferred to the next meeting.

c) There were no other grant applications received for consideration at this meeting.

## **2502/18 Budget 2025/26**

It was proposed by Cllr Wriglesworth, seconded by Cllr Spaul and **resolved** that the budget 2025/26 would be agreed (Appendix 1).

It was proposed by Cllr Spaul, seconded by Cllr Shaw and **resolved** that the Precept demand from the District Council should be increased to £7,500. This better aligns with budgetary demands and acknowledges the future needs of the community.

## **2502/19 Clerk's Report**

a) The Clerk reported:

Minute 2501/10: District Councillor reports:

The Clerk reported that new Grit bins and grit would not be provided by the District Council and these items would need to be funded through the Parish Council budget.

Minute 2501/12: Highways

D/Cllr Nichols provided clarification of the process for an application to the Local Capital Grants Programme earlier in the meeting

D/Cllr Nichols provided an update on responsibility for maintenance of the blocked culvert

Minute 2501/17: Finance

The Clerk reported she was still to make contact with the treasurer of the Over 50's Club regarding the grant to be resubmitted.

b) Correspondence received and appropriate action or responses

Wakefield Council    Planning lists

Unity Trust Bank    Monthly statements

NALC    Chief Executive's Bulletins and new login details

YLCA    Fortnightly training bulletins/White Rose updates/training opportunities

WY Police    Safe Scheme report

Keep Britain Tidy    Information with annual KBT dates

Roy Bailey    Safety of Lithium-ion batteries Campaign

WMDC Highways    Request for details of lighting columns to be used Summer 2025  
Street Lighting

## **2502/20 Matters of an urgent nature (for information only)**

**or items for inclusion on the agenda of the next meeting (Monday 10 March 2025)**

Next agenda: change of meeting date from 10 November to 17 November due to neither the main hall or committee room being available on 10 November.

The meeting closed at 21.55 hrs.

	<b>Budget</b>
	<b>2025/26</b>
<b>Administration:</b>	
Bank charges	72
Salaries & in lieu of office payment	1830
HMRC	365
Insurance	470
WBPC Website maintenance fees	225
Hire of Hall	192
Audit fees	65
Training (Staff/Councillors)	200
Printing / paper costs	60
Defibrillator maintenance costs	123
<b>Membership fees:</b>	
YLCA	290
Society of Local Council Clerks	80
<b>Grounds Maintenance:</b>	
Grass cutting	1400
Maintenance/litter picking events	100
Christmas tree/decorations	1200
<b>Grants/Donations:</b>	
Organisations	1400
British Legion (remembrance) (S137)	40
<b>Police Safe Scheme</b>	1000
	<b>9,112.06</b>

The above figures are estimates only and there may be some scope during the financial year for some savings to be accrued on some items. Actual expenditure over the precept demand of £7,500 will need to be met from Parish Council General Reserves.