**WEST BRETTON PARISH COUNCIL**

**There will be an Ordinary Meeting** of the **Parish Council**

at West Bretton Village Institute

on **Monday 14 April 2025** commencing at **7.00 pm**

**THE ANNUAL PARISH MEETING, has been POSTPONED and**

**WILL NOW TAKE PLACE AT 7.30 pm IN THE VILLAGE HALL ON MONDAY 12 MAY**

**AGENDA**

1. **Welcome**
2. **Non-attendance of Councillors**

a) To receive and note apologies from councillors who are unable to attend the meeting

b) To consider reasons for absence provided by councillors who cannot attend and

resolve the council’s acceptance of these if felt relevant.

1. **Public Admissions to Meetings Act (1960)**. To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.
2. **Declarations of Interest**To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on the agenda.
3. **Ordinary vacancies on the Parish Council**  
   To receive any updates on the 2 Ordinary vacancies and agree any further action
4. **To approve** as an accurate record **the minutes of the Parish Council Meeting held on 10 March 2025**
5. **Question Time** – an opportunity for members of the public to raise questions.
6. **Yorkshire Sculpture Park** – to receive details of upcoming events and discuss any issues relating to YSP and the Parish.
7. **Bretton Hall -** to receive any available updates
8. **District Councillor reports –** to receive reports relating to the Parish
9. **Police Matters**   
   a) to receive the Safe Scheme report and note details  
   b) to identify and agree work for the Safe Scheme
10. **Highways and other matters**
11. To receive updates on the progress of the traffic campaign, noting recent correspondence from WMDC relating to consultation on proposed speed limits in the Parish and determine any additional actions needed
12. to raise any other issues for consideration and agree appropriate action
13. **Village Institute** – to receive a report from the Management Committee
14. **West Bretton J&I School** – to receive a report from the Governing Body

**Planning Applications received/approved for the period  
  
a) PLANNING DECISIONS**25/00405/TCA – Keepers Lodge, Innfold Farm, Bretton.   
Crown Life 1 Hornbeam Tree to generate a 1m clearance between the adjacent wall and access gate.

Application approved.

**b) VALIDATED PLANNING APPLICATIONS**25/00553/CPL - 16 Maltkiln Drive Bretton Wakefield WF4 4LD  
Extension to existing dwelling house and replacement outbuilding

Validated: Tue 18 Mar 2025 

1. **Parish Plan**a) Cllr Wriglesworth to share a draft Parish Plan for review and actions to be agreed.  
   b) “Bretton in Bloom” – to agree arrangements for summer and winter displays through the village in 2025/26
2. **Finance**a) To receive the bank statements, budget monitor and bank reconciliation for March and presentation of accounts payable, receive details of any payment made between meetings using delegated authority and note any income received.  
   b) To agree the Ear Marked Reserves for 2025/26  
   c) To note the content of the draft Annual Governance and Accountability Return (AGAR) for 2024/25 prior to submission for audit by the Internal Auditor  
   d) To note the Section137 Expenditure limit for 2025/26 is £11.10 per elector  
   e) To agree the content of the Asset Register  
   f) To approve the change of email contact for the Parish Council with the Unity Trust Bank  
   g) To receive quotes for the Parish Council’s insurance and agree insurers and the renewal for one year or 3-years
3. **Review of Financial Regulations and Standing Orders**a) To review the update of Financial Regulations (March 2025)  
   b) To review Model Standing Orders 2025 update
4. **Clerk’s Report**
5. Updates arising from the minutes not included on the agenda
6. To receive Correspondence and consider appropriate action or responses
7. **Matters of an urgent nature (for information only)**or **items for inclusion on the agenda of the next meeting (Monday 12 May 2025)**

Sue Earnshaw

Clerk

9 April 2025