**WEST BRETTON PARISH COUNCIL**

**You are summoned to an Ordinary Meeting** of the **Parish Council**

at West Bretton Village Institute

on **Monday 13 January 2025** commencing at **7.30 pm**

**AGENDA**

1. **Welcome**
2. **Non-attendance of Councillors**

a) To receive and note apologies from councillors who are unable to attend the meeting

b) To consider reasons for absence provided by councillors who cannot attend and

resolve the council’s acceptance of these if felt relevant.

1. **Public Admissions to Meetings Act (1960)**. To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.
2. **Declarations of Interest**To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on the agenda.
3. **Ordinary vacancies on the Parish Council**  
   To receive any updates on the 2 Ordinary vacancies and agree any further action
4. **To approve** as an accurate record **the minutes of the Parish Council Meeting held on 9 December 2024**
5. **Question Time** – an opportunity for members of the public to raise questions.
6. **Yorkshire Sculpture Park** – to receive details of upcoming events and discuss any issues relating to YSP and the Parish.
7. **Bretton Hall -** to receive any available updates
8. **District Councillor reports –** to receive reports relating to the Parish
9. **Police Matters**   
   a) to receive the Safe Scheme report and note details  
   b) to identify and agree work for the Safe Scheme
10. **Highways and other matters**a) to receive available updates on the traffic campaign progress and agree any further actions required  
    b) to review an application to the Local Capital Grants Programme (Wakefield Council) for assistance with the purchase of a Smiley SID and consider the timeline for submission (next deadline for submission 20/1/25)  
    c) to discuss the recent flooding around Cobbler Hall area from a blocked culvert and consider any action the Parish Council can take to support residents.  
    d) to agree litterpicking dates for 2025  
    e) to consider the provision of hanging baskets (summer) and lighting column decorations (during the Christmas period) and agree action  
    f) to raise any other issues for consideration and agree action as appropriate
11. **Village Institute** – to receive a report from the Management Committee
12. **West Bretton J&I School** – to receive a report from the Governing Body
13. **Planning Applications received/approved for the period:  
      
    a) PLANNING DECISIONS**24/01502/FUL – Bullcliffe Farm Cottage, Denby Dale Road, Bretton  
    Conversion of the existing garage and the addition of a cedar-clad addition to replace the existing gazebo to form an annex to the main dwelling house. Application refused.

**b) VALIDATED PLANNING APPLICATIONS**24/02105/FUL – Bullcliffe Farm, Denby Dale Road, Bretton  
Partial conversion of existing Listed Barn (change of use) to extend living accommodation of existing dwelling, including new and replacement fenestration and the installation of roof lights.  
Validated: 10/12/24  
  
24/02106/LBC – Bullcliffe Farm, Denby Dale Road, Bretton  
Partial conversion of existing Listed Barn (change of use) to extend living accommodation of existing dwelling, including new and replacement fenestration and the installation of roof lights.  
Validated: 10/12/24

1. **Parish Plan**  
   To discuss suggested actions for the following in 2025/26:

a) Improved road and pavement conditions

b) Better Public Transport

c) Enhanced community safety measures

1. **Finance**a) To receive the bank statements, budget monitor and bank reconciliation for December and presentation of accounts payable, receive details of any payment made between meetings using delegated authority and note any income received.  
   b) To consider a grant application from the Over 50’s Club, the Cricket Club and the Village Voice  
   c) To consider any other grant applications received  
   d) To consider a donation to the Community Foundation (Wakefield area)
2. **Budget** **2025/26**  
   a) To discuss a proposed Budget and agree budget headings for 2025/26 (including hanging baskets for summer 2025)  
   b) To note the current Ear Marked Reserves (EMRs) and agree those for 2025/26

c) To note the current Parish laptop runs Windows 10 and is not compatible to upgrade and Microsoft will no longer be providing software updates, technical assistance or security fixes from 14 October 2025 and agree if any action is required.  
d) To consider a Parish mobile for the Clerk and agree action.  
e) To agree the Precept demand for 2025/26

1. **Clerk’s Report**
2. Updates arising from the minutes not included on the agenda
3. To receive Correspondence and consider appropriate action or responses
4. **Matters of an urgent nature (for information only)**or **items for inclusion on the agenda of the next meeting (Monday 10 February 2025)**

Sue Earnshaw

Clerk

7 January 2025